Your Privacy: Patient Statement

Clinic name

How we protect your health information

Your health information is private, and we treat it that way.

- **Only your care team sees it.**
  Access is limited to the people looking after you and those who support their work under a confidentiality agreement, and every sign-in is protected.
- **Your records are kept safe in Canada.**
  Your finished reports and records are stored securely in Canada.
- **While your report is being reviewed,**
  a working copy is held briefly in a secure system in the United States. It's protected the same way the whole time.
- **Technology helps; your clinician decides.**
  A secure computer tool helps prepare a first draft of your report. Your clinician reads, corrects and signs every report.
- **Never sold or shared for marketing.**
  Your information is never sold, never used for advertising, and never used to train computer programs.
- **Kept as long as the law requires.**
  We keep your records for at least 10 years after your last visit, and for a child, at least 10 years after their 18th birthday, as Ontario health law and our professional college require.
- **It's always your information.**
  You can ask to see your records or to correct them at any time. Just ask any member of our team.

Questions about your privacy? Contact our privacy officer:

title, email or phone

Patient acknowledgement (for the patient's file)

I understand that the clinic named above uses a secure service to help prepare my health report.

- My information is used only to prepare and review my report.
- For my report, it is shared only with the clinic's secure technology provider, which must keep it confidential.
- My finished records are kept in Canada. A working copy may be held briefly in the United States while my clinician reviews my report.
- My clinician reviews and signs every report.
- I can see or correct my records, and I can withdraw my consent at any time by telling the clinic.

Name	Signature	Date

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